



Solutions that amplify your business.  
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**EDGE**

**EDUCATION INSTITUTE MANAGEMENT**

**SOLUTION**



For managing school, college or any education institute, we need to manage multiple things right from enquiry of students till their entire admission process; from their fees to their academics & many more departments. If there are more than one branch of school then it becomes tedious task. So, for managing all these operations, we need an effective, feature-rich & robust next-gen software solution. EDGE Education Institute Management Solution perfectly fits to solve all the practical requirements of any school whether its kinder garden, primary or secondary school. EDGE Education Institute Management Solution provides hundreds of core features & powerful integrated workflows that automate your school or institute.



## EDGE Education Institute Management helps the user enjoy:

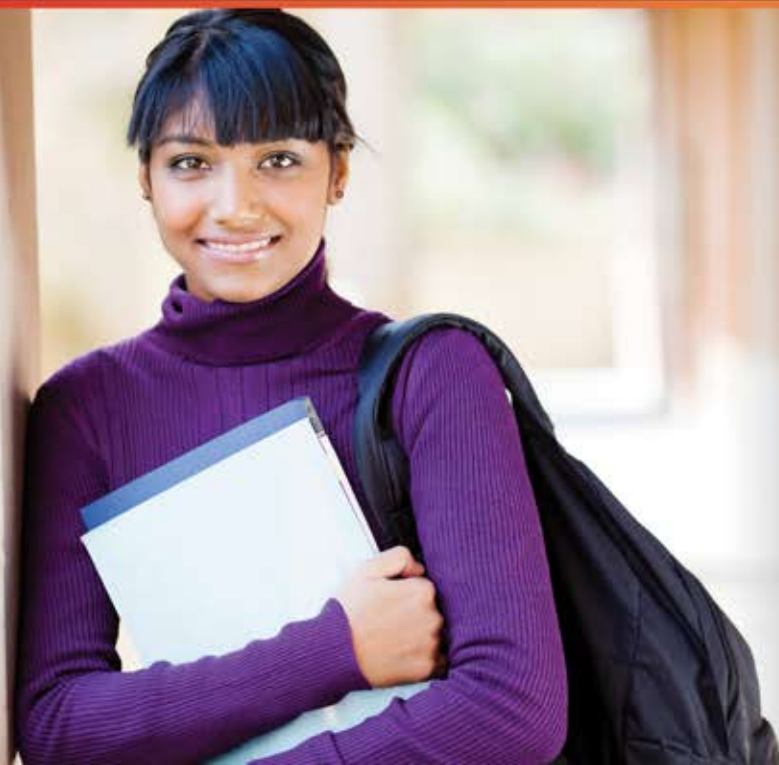
**Integrated System** - An integrated system to manage the entire operations along with the activities of various departments & to avoid manual inputs, lost productivity & incorrect information.

**Scaling with Growth** - An integrated system is essential to meet the requirements of scaling the operations of education Institute in case the institute is expanding by growing organically & increasing number of branches, students & staff.

**Well Defined Access Rules** - Responsibilities need to be separated. Users of various departments should do activities only related to their roles.

**Conveniently Generate Basic Reports** - Compiling reports by copying & pasting into Excel documents is time-consuming & error prone. There should be an easy way to generate ad-hoc reports to model changing business scenarios.

**Ease of Configuration** - Allows to configure academic year with start date & end date of the academic term. Academic year configuration allows to define particular period for different processes. Allows to configure different grades, sections, languages, subjects, nationality & religion.



## Modules

- Academic Management
- Student Admission & Registration
- Student/Parent Management
- Re-registration
- Promotion
- Strike-off
- Transfer Certificate (TC)
- Fee Management
- Fee Collection
- Financial Management
- Library Management
- Attendance Management

# Module Details

## Academic Management

- Scheduling by instructor, class, semester & room. Automated scheduling based on pre-defined parameters. Multiple semester scheduling
- Edit /Copy a schedule
- Alerts on conflicts
- Optimum utilization of resources
- Search for free instructor, room & resources
- User definable examination / grade patterns
- Graduation & Pass certificates
- Student semester status, online examination grade entry & GPA reports

## Student/Parent Management

- Student's Management
- Parents Management
- Multi-child Management
- Alumni Student Master

## Promotion

- Allows to define & confirm grade wise promotion
- Allows to attach & confirm different fee structure & discount for individual

## Transfer Certificate

- TC process starts with filling up form
- Calculation of all dues
- Approval from authorised person
- Alerts via Email for each stage

## Fee Collection

- Allows to collect fees from student or parent manually & maintains data for fees collection
- Allows to send link for online payment for current dues
- Allows to create vouchers for all modes of payments
- Allows to collect fees in advance for current & next year

## Library Management

- Search for books & reserve books
- Track the books & maintain inventory
- Maintain books by authors, title, publisher, subject & version
- Library card generation
- Processing of penalty on delayed return
- Journals/Magazines management
- Student books borrowing history

## About us

Bista Solutions is a world class software solutions company providing ingenious business solutions to a wide range of enterprises.

With our offices in USA, UAE & Canada with global delivery centres in India, we cater to the businesses in emerged and emerging markets. Our expertise in developing enterprise – grade business applications and customer-focus service has helped numerous businesses by saving their time, reducing costs and ultimately increasing business efficiency.

## Student Admission & Registration

- Allows Online Application & Registration
- Different levels of approval
- Applicants History Ranking of Applicants
- Interview scheduling & alerting
- Result entry & publishing
- Group Admission, Auto-generate Student ID based on pre-defined ID generation criteria, Registration into Class/Stream/Program as per the qualifying criteria

## Re-Registration

- Allows student to continue the institute for the next Academic year
- Online & Manual Fee Collection for re-registration
- Alerts via Email

## Strike-off

- Allows to strike-off the student if not coming for a long period
- Maintains the strike-off students' master
- Allows to reactivate if started coming to school
- Allows to calculate fees for strike-off period
- Maintains the History of strike-off students

## Fee Management

- Fee Structure as according to Class & Year
- Allows to configure fee structure for re registration & TC
- Allows to configure fees, fee discount & payment frequencies

## Financial Management

- Fee Calculation & invoice generation on monthly basis
- Advance payment & reconciliation with advance amount
- Online payment
- Maintains details for Post Dated Cheque(PDC)
- Allows to set the fiscal year & related configurations
- Journal entries for each transaction
- Report for Collection of fees from student & parent

## Attendance Management

- Attendance by Period/ Day/ Session based
- Allow instructor to record attendance in the class. Monitor absenteeism & fire mails
- Maintain record on late comers & warning letters
- Auto-generate & auto-email warning letters to the parents
- Leaves management
- Warning letter generation with the facility to upload the SMS & Email template

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